



DECREE

ARTICLE 1

The international association 'Association of European Schools of Planning' is hereby granted formal recognition as a legal person. Its registered address shall be:

B 3001 Leuven
Kasteelpark Arenberg 51
BELGIUM

ARTICLE 2

The charter of the above mentioned association, appended to the present decree, is hereby approved.

ARTICLE 3

The Minister of Justice of the Kingdom of Belgium shall be responsible for the execution of the present decree. Given at Brussels, 7 May 1992 witnessed: Baudouin for the King, the Minister of Justice	Melchior Wathelet for transmission of an exact copy for delegated chief executive M. COPPENDE RYCKE Judicial Adviser
--	--

INTERNATIONAL ASSOCIATION OF EUROPEAN SCHOOLS OF PLANNING CHARTER

*(AS PUBLISHED IN THE "MONITEUR BELGIQUE" 1992, WITH
THE CHANGES MADE IN 2012)*

1. DESTINATION

ARTICLE 1

An international association, to be called the Association of European Schools of Planning, or AESOP for short, is hereby established as an international associa-

tion with scientific, artistic and educational purposes. This association is subject to the Belgian Act of 25 October 1919, as amended by the Act of 6 December 1954.

2. AIMS

ARTICLE 2

This non-profit Association shall have the aims of:

- a) promoting within Europe the development of teaching and research in the field of planning,
- b) instigating cooperation and exchanges between planning schools in Europe, and encouraging the harmonisation and equivalence of degrees which they award,

- c) coordinating initiatives which include other stakeholders in planning, and
- d) representing the interests of European planning schools, particularly within Europe, at national and international level, and before both public and private institutions.

ARTICLE 3

In relation to this charter, the following definitions shall apply:

- a) 'School' refers to any university or its school, department, faculty, centre of teaching and research or other teaching entity, which grants a university-level degree or other equivalent awards,

- b) 'Europe' and 'European' refers to the member countries of the Council of Europe and Belarus,
- c) 'Planning' refers to any activity relating to the creation of a spatial framework for civilisation.

3. REGISTERED ADDRESS

ARTICLE 4

The official address of the Association shall be registered as Kasteelpark Arenberg 51, B 3001 Leuven, Belgium. This can be relocated to any other place in Bel-

gium by a simple resolution of the Executive, published in the Annexes du Moniteur Belgique within one month of date when so resolved.

4. MEMBERS

ARTICLE 5

The Association shall consist of institutions, being legal persons, and natural persons.

ARTICLE 6

a) There shall be six categories of membership, that is to say:

- 1) Full Member
- 2) Associate Member
- 3) Corresponding Member
- 4) Affiliate Member
- 5) Individual Member
- 6) Honorary Member

b) Full Membership may be granted to a European School, running a programme in planning which meets the criteria defined in the core curriculum of AESOP.

c) Associate Membership may be granted to a European

School, running courses or modules in planning.

d) Corresponding Membership may be granted to a non-European School, running courses or modules in planning.

e) Affiliate Membership may be granted to an enterprise, company, institution, organisation, agency or other entity being a legal person focused on planning.

f) Individual Membership may be granted to a person involved in planning.

g) Honorary Membership may be granted to a person who has made a significant contribution to AESOP and/or to the discipline of planning.

ARTICLE 7

a) The Executive (as defined in Articles 11, 21-24) shall determine applications for membership and their appropriate categorisation.

b) In certain circumstances, the Executive may grant

temporary Full Member status to an Associate Member.

c) Any applicant may appeal to the Council (as defined in Articles 11, 15-20) against a decision of the Executive.

ARTICLE 8

a) A member may resign by notifying the Secretary General in writing.

b) The Council shall have the power to expel any mem-

ber where serious grounds occur. A two-thirds majority vote is required to effect this.

5. RIGHTS AND DUTIES

ARTICLE 9

Members shall have the following rights:
a) to attend meetings of the Association;

b) to participate in its activities; and
c) to receive its news and publications.

ARTICLE 10

Members shall have the following duties:
a) to notify the Association about changes of circum-

stances that might affect their membership; and
b) to pay all fees required.

6. ADMINISTRATION

ARTICLE 11

The administrative and managerial organs of the Association shall be:
1) the General Assembly, also referred to as the Assembly,

2) the Council of Representatives, also referred to as the Council,
3) the Executive Committee, also referred to as the Executive.

GENERAL ASSEMBLY

ARTICLE 12

a) The Assembly shall be the Association's formal means of consultation.
b) The Assembly shall discuss planning education, research and practice issues.

c) The Assembly shall consider the activities and general policy of the Association.

ARTICLE 13

The Assembly shall be open to individual members and representatives of institutional members, as well as to

academics and students from schools represented in the Association.

ARTICLE 14

a) The Assembly shall be chaired by the President.
b) The minutes of the Assembly shall be recorded in a register signed by the President and any other Offi-

cial, and shall be made available for inspection by any AESOP member from the Secretary General.

COUNCIL OF REPRESENTATIVES

ARTICLE 15

- a) All of the powers of the Association, except for those named in b), shall rest with the Council.
- b) The management and administration of the Association shall be delegated to the Executive and shall always remain under the ultimate control of the Council.
- c) The functions exclusive to the Council shall be the following:
- 1) defining the policies and programmes of the Association,
 - 2) defining and modifying the internal rules of the Association,
 - 3) setting membership fees and other payments,
 - 4) approving of annual financial statements and the budget,
 - 5) appointing financial auditors,
 - 6) ratifying membership of the Association in other organisations,
 - 7) ratifying membership applications,
 - 8) establishing prizes,
 - 9) electing and dismissing the Officials,
 - 10) deciding disputes between members of the Executive,
 - 11) expelling members,
 - 12) dissolving the Association.

ARTICLE 16

- a) The Council shall consist of the following members:
- 1) the National Representatives;
 - 2) the Officials; and
 - 3) up to three additional persons designated by the President.
- b) If a country has one Full Member, its delegate shall represent the member schools of that country. If a country has two Full Members, both their delegates shall represent the member schools of that country. If a country has more than two Full Members, all Full Members of that country shall elect two representatives of member schools of that country. The Secretary General shall be responsible for the general oversight of this process.
- c) Each National Representative has one Substitute, elected in the way described in b). The Substitute is allowed to attend the meetings of the Council, but is only allowed to vote in case of absence of the National Representative.
- d) An Official is an elected member of the Executive or other person confirmed by the Council, assigned to special tasks or conferred specified powers.
- e) The Council confers the power to award prizes to the Prize Committees. The Chairs of the Committees shall be Officials.
- f) An Official can resign by notifying the Secretary General in writing. The resignation takes effect on the date of the replacement.
- g) In case of incapability to fulfil their duties or of a negative re-evaluation, an Official can be dismissed from their position by the Council. A two-third majority vote is required to effect this. The Executive Committee can appoint temporary Officials for the remaining period of office.
- h) An Official may designate another Official as their proxy. No single Official can act as proxy for more than one other Official. In calculating the quorum, proxies are disregarded.
- i) The Officials shall abstain from applying for any AESOP Prizes.
- j) The President can designate persons to the Council only from the European planning schools represented within the Association.

ARTICLE 16

- a) Any member of the Council may resign by written notification to the Secretary General.
- b) The Council can expel any member of the Council by a two thirds majority vote.
- c) When a position of a National Representative becomes vacant, it shall be filled by a Substitute. If the position filled by the Substitute becomes vacant, arrangements can be made to fill the post for the remainder of the mandatory period, in accordance with Article 16.

ARTICLE 18

The mandatory period of the National Representatives and their Substitutes shall be two years. National Representatives and their Substitutes can be re-elected.

ARTICLE 19

- a) The Council shall meet at least once a year on the call of the President.
- b) On the request of at least ten members of the Council a special meeting of the Council shall be called by the President.
- c) The Secretary General shall inform the members of the Council about the agenda, date, time and place of each meeting at least three weeks in advance.

ARTICLE 20

- a) The quorum for the Council shall be set at 15% of the Council members and at least 50% of the quorum must be National Representatives.
- b) The Council shall be chaired by the President.
- c) Resolutions shall be passed on a simple majority. The only case of a different way of voting are named in 8b), 16g) 17b) and 29c). Where voting is evenly split, the President shall have the casting vote.
- d) The resolutions of the Council shall be recorded in a register signed by the President and any other Official, and shall be made available for inspection by any AESOP member from the Secretary General.

EXECUTIVE COMMITTEE

ARTICLE 21

- a) The Executive shall hold the managerial and administrative powers of the Association, as stated in 15b). In particular, the Executive manages all membership issues, decides on the composition of the Prize Committees, and assesses and proceeds the bids.
- b) Representing the Association and managing its current affairs in between the meetings of the Executive shall be delegated to the President and the Secretary General, who are required to inform the Executive regularly.
- c) The Executive is allowed to confer specified powers, duties or to assign tasks to other persons.
- d) All undertakings of the Association must be approved by the President and at least one other Executive Committee member.
- e) The President can only designate the Vice President, the Treasurer or the Secretary General as their proxy.

ARTICLE 22

- a) The members of the Executive are Officials of the Association.
- b) Only an academic from a European school of planning represented in the Association may be elected as a member of the Executive.
- c) Where a member of the Association is expelled, representatives of the expelled member are relieved of all offices held.

ARTICLE 23

a) At minimum, the Executive shall consist of:

- 1) a President
- 2) a Vice President
- 3) a Secretary General
- 4) a Treasurer
- 5) an Event Officer
- 6) two other members.

b) The mandatory period of the President shall be two years. The elections shall take place one year before the beginning of the mandatory period. During this year, the President-elect shall occupy the position of the Vice President. Having completed the mandatory period, the President shall move to the position of the Vice President for a period of one year.

c) The mandatory period of the Secretary General shall be four years. The elections shall take place one year before the beginning of the mandatory period. During this year, the Secretary General-elect shall occupy the position of the Vice Secretary General and shall attend the meetings of the Executive. After two years of the mandatory period the Secretary General shall be re-evaluated by the Council.

d) The mandatory period of the Treasurer and Event Officer shall be four years. After two years of the manda-

tory period, they shall be re-evaluated by the Council.

e) The mandatory period of the two other members shall be no longer than four years, with the exception stated in f). The exact duration of the mandatory period shall be decided upon by the Council.

f) Unless the Council decides otherwise, the two seats mentioned in e) may be taken by GPEAN and Young Academics representatives. If one of the seats is occupied by a GPEAN representative, the Council may extend their mandatory period up to six years.

g) The institutions of the members of the Executive shall abstain from bidding for any AESOP Event if the participation in such tenders would put these AESOP member institutions in a position of competition.

h) In the case of resignation or dismissal of the President, their duties shall be taken over by the Vice President.

i) In the case of resignation or dismissal of more than four members of the Executive, the Council shall elect a new Executive.

j) On the expiry of their period of office, the President shall not be eligible for re-election. Other members can be re-elected.

ARTICLE 24

a) The Executive shall meet at least twice per year on the call of either the President or of at least three other members of the Executive.

b) The quorum for the Executive meetings shall be four members.

c) The Executive shall be chaired by the President or their proxy.

ARTICLE 25

a) The resolutions of the Executive shall be passed on a simple majority. On a split vote, the President shall have the casting vote.

b) The resolutions of the Executive shall be recorded in a

register signed by the President and any other member of the Executive, and shall be made available for inspection by any AESOP member from the Secretary General.

ARTICLE 26

Judicial actions, whether initiated or being defended by AESOP, whether passive or active, shall be the responsi-

bility of the President or an Official appointed by them for the purpose.

7. BUDGET AND ACCOUNTS

ARTICLE 27

- a) The accounting year shall end on 31st December. The Treasurer is responsible for preparing the annual financial report.
- b) The Executive shall be obligated to submit an annual financial report for the Council's approval.
- c) The Council must appoint two financial auditors to monitor the Association's annual financial report.

8. EXTINCTION OF MEMBERS' RIGHTS

ARTICLE 28

- a) Any member who ceases to participate in the Association, shall have no remaining rights relating to the assets and funds of the Association.
- b) The obligations of any member at the termination date shall remain.
- c) The party replacing a Full Member, Associate Member, Corresponding Member or Affiliate Member shall take over the rights and duties of the member being replaced.

9. MODIFICATIONS OF CONSTITUTION, DISSOLUTION

ARTICLE 29

- a) Without prejudice to Article 3 of the Act of 25 October 1919, any proposal for modifying the constitution of AESOP or of dissolving the Association must emanate from the Executive or from at least half of the total number of Council members.
- b) The Secretary General must communicate in writing to each Full Member, at least six weeks in advance, the content of any such proposal and the date of the Council meeting at which the said proposal will be considered.
- c) A two-thirds majority vote is required for any such decision to be taken.
- d) The Council shall decide upon the manner of dissolution of the Association and of the final settlement of its accounts.

10. GENERAL ARRANGEMENTS

ARTICLE 30

All matters not covered in this constitution, and particularly in the notices to be published in the Annexes du Moniteur Belgique, shall be regulated in conformity to the provisions of the law.

To be appended to the Royal Decree date 7 May 1992
No 3/12.955/S

Minister of Justice

(signed) Melchior Wathelet

for transmission of an exact copy

the delegate chief executive

M COPPENSDER RYCKE, Judicial Adviser